

Cross-institutional Study Application Form (Summer) (Non Monash University student)

Cross-Institutional Study

If you are currently enrolled in a degree program at another recognized tertiary institution, you may apply to study single units on a Cross-institutional basis. Applicants must complete Section C, which requires a supporting letter of approval from their home institution. Applicant must attach RM100 application fee payable to Monash University Malaysia Sdn Bhd.

You will not be enrolled in a Monash University degree program and not receive an award at the completion of study. You will receive a statement of your final results.

Pre-requisites

Where specified in unit outlines, you must provide evidence of meeting pre-requisites as indicated on Section D of this application form.

Units available

You can select from a wide range of units. Specific unit outlines are in the Monash University handbook or can be accessed through the internet on

<http://www.monash.edu.au/pubs/handbooks>

Enrolment and Fees

Enrolment is determined on a semester-to-semester basis and no guarantee of subsequent enrolment can be made. You will be advised of the outcome of your application and fee details by letter.

Lodgement of applications

Applications should be submitted to:

Finance Department
Monash University Malaysia
Building 2 Level 1
Jalan Lagoon Selatan
Bandar Sunway 46150
Selangor Darul Ehsan.

Privacy statement

The information on this form is collected for the purpose of assessing your application for Single unit or Cross-institutional Study. If you do not complete all questions on this form, it may not be possible for the application to be assessed by the enrolling faculty. Personal information may also be disclosed to the relevant institutions for verification of your previous studies. You have a right to access personal information that Monash University holds about you, subject to any exceptions in relevant legislation. If you wish to seek access to your personal information, please contact the University Privacy Officer:

privacyofficer@adm.monash.edu.au

Please attach the following together with your application:

- RM100 application fee
- Photocopy of IC – Malaysian students
- Photocopy of Passport – Non-Malaysian students
- Certified proof of having met prerequisites (where applicable)

For cross institutional study applicants only:

- Approval letter from home institution

RECEIVED

Please retain this copy as proof that
the School has received your
application

Student Name:

Student ID:

Section C Monash University Unit Details

Please list below the units you wish to apply (see Handbook or visit www.monash.edu.au/pubs/handbooks for details)

Unit Code	Unit Title	Campus	Sem/Year	Approved?	
				Yes	No
			Summer 2015/16		
			Summer 2015/16		

Section D Prerequisite Requirements

Where prerequisite requirements exist for the unit(s) you wish to study, you must attach certified proof of having met these requirements (e.g. official transcript of results)

Have you attached certified proof of having met

Yes

Any existing prerequisites? (please tick)

No – There are no prerequisite requirements

Section E Applicant's Declaration

I declare that the information supplied on this form and the information given in support of my application is correct and complete. I acknowledge that the provision of incorrect information or the withholding of relevant information relating to my application and/or academic transcript may result in the withdrawal of an offer of a place. I authorize the University to obtain official student records from any educational institution necessary to make an informed decision about the application or matters that concern the student's enrolment.

Signed _____ Date _____

FOR SCHOOL OFFICE USE ONLY

Approved

Rejected

Comments:

Authorised Staff _____

Date _____

FOR ADMISSION OFFICE USE ONLY

Offer/Reject letter sent date